

Pajaro River Watershed Flood Prevention Authority Board of Directors Agenda

c/o RAPS, Inc.
P.O. Box 2453
Seaside, CA 93955
(831) 883-3750

PRWFPA Chair – John Baillie
PRWFPA Vice Chair – Nancy Bilicich

DATE: November 3, 2023

TIME: 9:00 AM

LOCATION: Zoom Webinar

Please click the link below to join the meeting:

<https://us06web.zoom.us/j/86569128529?pwd=gUJxlpU4fDz0E5XFaW9DCagJZqZcXQ.sXRkVvgy6J2zMJUu>

Or Telephone:

Dial: +16694449171

Webinar ID: 865 6912 8529

Passcode: 943828

Persons who wish to address the PRWFPA Board of Directors on an item to be considered at this meeting are encouraged to submit comments in writing at info@ambag.org by 5:00 PM, Thursday, November 2, 2023. The subject line should read "Public Comment for the November 3, 2023 Board of Directors Meeting". The agency clerk will read up to 3 minutes of any public comment submitted.

If you have any questions, please contact Ana Flores, Clerk of the Board at aflores@ambag.org or at 831-883-3750.

PRWFPA Board Member(s) Meeting Remotely:

Sylvia Arenas:	70 West Hedding Street, 10th Floor, San Jose, CA 95110	408-299-5010
John Baillie:	346 W. Market Street, Salinas, CA 93901	831-998-8511
Nancy Bilicich:	1230 J Street, Sacramento, CA 95814	916-447-1701
Glenn Church:	11140 Speegle St., Castroville, CA 95012	831-755-5022
Sonny Flores:	30 Mansfield Rd., Hollister, CA 95023	831-637-8218
Felipe Hernandez:	701 Ocean St., Room 500, Santa Cruz, CA 95060	831-454-2200
Kollin Kosmicki:	481 4th St., 1st Floor, Hollister, CA 95023	831-636-4000
Richard Santos:	5750 Almaden Expressway, San Jose, CA 95118	408-630-2277
John Varela:	5750 Almaden Expressway, San Jose, CA 95118	408-630-2277

1. **CALL TO ORDER**
2. **PLEDGE OF ALLEGIANCE**
3. **ROLL CALL**
4. **ORAL COMMUNICATIONS FROM THE PUBLIC ON ITEMS NOT ON THE AGENDA**
(A maximum of three minutes on any subject not on the agenda)
5. **ORAL COMMUNICATIONS FROM THE BOARD ON ITEMS NOT ON THE AGENDA**
6. **CONSENT AGENDA**

Recommended Action: APPROVE

Note: Action listed for each Agenda item represents the staff recommendation. The Board of Directors may, at its discretion, take any action on the items listed in the agenda.

A. Minutes of the June 2, 2023 Board of Directors Meeting

- Ana Flores, RAPS, Inc.

Approve the minutes of the June 2, 2023 Board of Directors meeting. (Page 5)

B. Minutes of the October 2, 2023 Board of Directors Meeting

- Ana Flores, RAPS, Inc.

Approve the minutes of the October 2, 2023 Board of Directors meeting. (Page 9)

C. Approval of Payment to Gutierrez Consultants

- Lidia Gutierrez, Gutierrez Consultants

Approve the April 2023 – September 2023 invoices for services rendered by Gutierrez Consultants. (Page 11)

D. Approval of Payment to RAPS, Inc.

- Maura Twomey, RAPS, Inc.

Approve the May 2023, June 2023, and September 2023 invoices for services rendered by RAPS, Inc. (Page 21)

E. Approval of Payment to ABC Law

- Maura Twomey, RAPS, Inc.

Approve the invoices for services rendered in May 2023 through September 2023 by ABC Law. (Page 31)

F. Draft 2024 Calendar of Meetings

- Ana Flores, RAPS, Inc.

Approve the draft 2024 Calendar of Meetings. (Page 41)

G. Financial Update Report

- Errol Osteraa, RAPS, Inc.

Accept the financial update report which provides an update on PRWFPA's current financial position and accompanying financial statements. (Page 43)

7. ITEMS REMOVED FROM CONSENT CALENDAR FOR DISCUSSION AND POSSIBLE ACTION

8. PLANNING

A. Pajaro River Flood Risk Reduction Project Update

Recommended Action: INFORMATION

- Dr. Mark Strudley, PRFMA Executive Director

Receive an update on the Pajaro River Flood Risk Reduction Project.

9. OTHER BUSINESS

10. ADJOURN

REFERENCE ITEMS:

- A. Acronym Guide (Page 51)

NEXT BOARD OF DIRECTORS MEETING:

Date: February 2, 2024

Location: Zoom Webinar

Time: 9:00 AM

If requested, the agenda shall be made available in appropriate alternative formats to persons with a disability, as required by Section 202 of the Americans with Disabilities Act of 1990 (42 USC Sec. 12132), and the federal rules and regulations adopted in implementation thereof. If you have a request for disability-related modification or accommodation, including auxiliary aids or services, contact Ana Flores at 831-883-3750, or by email aflores@ambag.org, at least 48 hours prior to the meeting date.

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**DRAFT MINUTES OF THE PROCEEDINGS
OF THE BOARD OF DIRECTORS OF THE
PAJARO RIVER WATERSHED FLOOD PREVENTION AUTHORITY**

June 2, 2023

1. CALL TO ORDER

The Board of Directors of the Pajaro River Watershed Flood Prevention Authority, Chair Baillie presiding, convened via Zoom Webinar at 9:10 a.m. on Friday, June 2, 2023.

2. PLEDGE OF ALLEGIANCE

Director Baillie led the Pledge of Allegiance.

3. ROLL CALL

Members – Board of Directors	Representative	Present	Absent
County of San Benito	Supervisor Kollin Kosmicki	X	
County of Santa Cruz	Supervisor Felipe Hernandez	X	
County of Monterey	Supervisor Glenn Church	X	
County of Santa Clara	Supervisor Sylvia Arenas	X	
Monterey County Water Resources Agency	Director John Baillie	X	
San Benito County Water District	Director Sonny Flores		X
Santa Clara Valley Water District	Director Richard Santos	X	
Zone 7 Flood Control District	Director Nancy Bilicich	X	
City of Gilroy (Associate Member)	Vacant	n/a	n/a
City of Hollister (Associate Member)	Vacant	n/a	n/a
City of Morgan Hill (Associate Member)	Rene Spring		X

Others Present: Richard Santos, SCVWD; Lidia Gutierrez, Gutierrez Consultants; Mark Strudley, PRFMA; Mark Foxworthy, County of Monterey; Mart Lugo; Kirby Harris; Bhavani Yerrapotu, Valley Water; Victoria Lam, County of Santa Clara; Will Condon, Maura Twomey, and Ana Flores, Regional Analysis and Planning Services, Inc. (RAPS, Inc.).

4. ORAL COMMUNICATIONS FROM THE PUBLIC ON ITEMS NOT ON THE AGENDA

There were no written or oral comments.

5. ORAL COMMUNICATIONS FROM THE BOARD ON ITEMS NOT ON THE AGENDA

There were no comments from the Board.

6. CONSENT

A. Resolution in Accordance with AB 361 regarding the Ralph M. Brown Act. A Proclaimed State of Emergency was declared by Governor Newsom as a Result of a Series of Ongoing Winter

Storms that Initially Struck California in late February and Continue to Significantly Impact the Proclaimed Counties

Resolution No. 2023-2 was adopted.

B. Minutes of the May 5, 2023 Board of Directors Meeting

The minutes of the May 5, 2023 Board of Directors meeting were approved.

C. Approval of Payment to RAPS, Inc.

The invoice for services rendered by RAPS, Inc. in April 2023 was approved.

D. Gutierrez Consultants Contract Extension for FY 2023-2024

The Gutierrez Consultants Contract Extension for FY 2023-2024 was approved.

E. RAPS, Inc. Contract Extension for FY 2023-2024

The RAPS, Inc. Contract Extension for FY 2023-2024 was approved.

F. ABC Law Contract Extension for FY 2023-2024

The ABC Law Contract Extension for FY 2023-2024 was approved.

G. Financial Update Report

The financial update report was accepted.

Motion made by Director Bilicich, seconded by Director Santos to approve the consent agenda. Motion passed unanimously.

7. ITEMS REMOVED FROM CONSENT CALENDAR FOR DISCUSSION AND POSSIBLE ACTION

None.

8. ADMINISTRATION

A. Draft FY 2023-2024 Budget

The FY 2023-2024 agency budget was adopted.

Motion made by Director Santos, seconded by Director Church to adopt the FY 2023-2024 agency budget. Motion passed unanimously.

9. PLANNING

A. Resolution of Support of the Pajaro River Flood Risk Management Project

Resolution 2023-3 in support of the Pajaro River Flood Risk Management Project was adopted.

**Motion made by Director Arenas, seconded by Director Bilicich to adopt Resolution 2023-3.
Motion passed unanimously.**

10. OTHER BUSINESS

None.

11. ADJOURNMENT

The meeting adjourned at 9:32 a.m.

DRAFT PRWFPA BOARD OF DIRECTORS MEETING ATTENDANCE & VOTING RECORD

BOARD MEETING DATE: June 2, 2023

Attendance (X= Present; AB= Absent) Voting (Y= Yes; N=No; A=Abstain)					
MEMBER	PRWFPA REP	Attendance	Item 6	Item 8	Item 9
County of Monterey	Glenn Church	X	Y	Y	Y
County of San Benito	Kollin Kosmicki	X	Y	Y	Y
County of Santa Clara	Sylvia Arenas	X	Y	Y	Y
County of Santa Cruz	Felipe Hernandez	X	Y	Y	Y
Monterey County Water Resources Agency	John Baillie	X	Y	Y	Y
San Benito County Water District	Sonny Flores	AB	n/a	n/a	n/a
Santa Clara Valley Water District	Richard Santos	X	Y	Y	Y
Zone 7 Flood Control	Nancy Bilicich	X	Y	Y	Y
	Associate Members (Non-Voting Members)				
City of Gilroy (Associate Member)	Vacant	n/a			
City of Hollister (Associate Member)	Vacant	n/a			
City of Morgan Hill (Associate Member)	Rene Spring	AB			

(* = Board Members that arrived late, therefore, did not vote on the item. Please refer the minutes)

**DRAFT MINUTES OF THE PROCEEDINGS
OF THE BOARD OF DIRECTORS OF THE
PAJARO RIVER WATERSHED FLOOD PREVENTION AUTHORITY**

October 2, 2023

1. CALL TO ORDER

The Board of Directors of the Pajaro River Watershed Flood Prevention Authority, Chair Baillie presiding, convened via Zoom Webinar at 1:02 p.m. on Monday, October 2, 2023.

2. PLEDGE OF ALLEGIANCE

Director Bilicich led the Pledge of Allegiance.

3. ROLL CALL

Members – Board of Directors	Representative	Present	Absent
County of San Benito	Supervisor Kollin Kosmicki	X	
County of Santa Cruz	Supervisor Felipe Hernandez	X	
County of Monterey	Supervisor Glenn Church	X	
County of Santa Clara	Supervisor Sylvia Arenas	X	
Monterey County Water Resources Agency	Director John Baillie	X	
San Benito County Water District	Director Sonny Flores		X
Santa Clara Valley Water District	Director John Varela	X	
Zone 7 Flood Control District	Director Nancy Bilicich	X	
City of Gilroy (Associate Member)	Vacant	n/a	n/a
City of Hollister (Associate Member)	Vacant	n/a	n/a
City of Morgan Hill (Associate Member)	Rene Spring		X

Others Present: Richard Santos, SCVWD; Lidia Gutierrez, Gutierrez Consultants; Victoria Thompson, Legal Counsel, ABC Law; Antonella Gentile, County of Santa Cruz; Marta Lugo; Victoria Lam, County of Santa Clara; Bhavani Yerrapotu, SCVWD; Will Condon, Elizabeth Lippa, Maura Twomey, and Ana Flores, Regional Analysis and Planning Services, Inc. (RAPS, Inc.).

4. ORAL COMMUNICATIONS FROM THE PUBLIC ON ITEMS NOT ON THE AGENDA

A written comment was read into the record by the Clerk of the Board on behalf of Libby Lucas.

5. ORAL COMMUNICATIONS FROM THE BOARD ON ITEMS NOT ON THE AGENDA

There were no comments from the Board.

6. CLOSED SESSION

As permitted by Government Code Section 54956 et seq. of the state of California, the Board of Directors may adjourn to Closed Session to consider specific matters.

A. Conference with Legal Council – Liability Claims (Gov’t Code Section 54956.9) regarding claims against the Authority:

1. Claimant: Willoughby Farms, Inc.

7. RECONVENE FROM CLOSED SESSION

Chair Baillie reported that no reportable action was taken.

8. OTHER BUSINESS

None.

9. ADJOURNMENT

The meeting adjourned at 1:32 p.m.



Gutierrez Consultants

June 29, 2023

Ms. Maura Twomey, Executive Director
Pajaro River Watershed FPA
Post Office Box 2453
Seaside, CA 93955-2453

Dear Maura:

Attached is an invoice from Gutierrez Consultants for professional services provided from April 1, 2023 through May 31, 2023. The services were provided in accordance with the Soap Lake Floodplain Preservation Project Contract, Amendment 13. The invoice is for a total amount of \$2,902.50 and the balance remaining is \$56,906.50.

Sincerely,

Lidia Gutierrez
Principal

Gutierrez Consultants
 118 Diablo Ranch Court
 Danville, CA 94506

Invoice

Bill To:
Pajaro River Watershed FPA PO Box 2453 Seaside, CA 93955-2453

Date	Invoice No.	Project	Service Period
06/29/23	1781		4/1/23-4/30/23

Item	Description	Quantity	Rate	Amount
FPA Subtask 1.9 Partner Facilit	Prepare for and participate in April 18, 2023 Staff Working Group meeting; prepare for and participate in May 5, 2023 FPA Board meeting; revise contract and prepare invoice; review PROTECT Program Funding information; view the PROTECT Program webinar; prepare draft Resolution of Support for Pajaro River; prepare draft Resolution of Support Board Memo; prepare for and participate in May 16, 2023 Staff Working Group meeting; prepare for and participate in call with AMBAG regarding PROTECT; review Bridge to Bay application for PROTECT Program project information	11.25	258.00	2,902.50
			Total	\$2,902.50



Gutierrez Consultants

July 27, 2023

Ms. Maura Twomey, Executive Director
Pajaro River Watershed FPA
Post Office Box 2453
Seaside, CA 93955-2453

Dear Maura:

Attached is an invoice from Gutierrez Consultants for professional services provided from June 1, 2023 through June 30, 2023. The services were provided in accordance with the Soap Lake Floodplain Preservation Project Contract, Amendment 13. The invoice is for a total amount of \$2,451.00 and the balance remaining is \$54,455.50.

Sincerely,

Lidia Gutierrez
Principal

Gutierrez Consultants
 118 Diablo Ranch Court
 Danville, CA 94506

Invoice

Bill To:
Pajaro River Watershed FPA PO Box 2453 Seaside, CA 93955-2453

Date	Invoice No.	Project	Service Period
07/27/23	1796		06/01/23-06/30/23

Item	Description	Quantity	Rate	Amount
FPA Subtask 1.9 Partner Facilit	Prepare for and participate in June 2, 2023 Board of Directors meeting; review requirements for draft Caltrans Letter of Support; review Caltrans District 5 Climate Change Priorities Report; review PROTECT Caltrans Letter of Support Intake Form requirements; prepare draft one pager - project goals, objectives, needs; prepare for and participate in call with Caltrans regarding PROTECT grant; review PROTECT LOS intake form, LOS, and revised fact sheet	9.5	258.00	2,451.00
			Total	\$2,451.00



Gutierrez Consultants

September 15, 2023

Ms. Maura Twomey, Executive Director
Pajaro River Watershed FPA
Post Office Box 2453
Seaside, CA 93955-2453

Dear Maura:

Attached is an invoice from Gutierrez Consultants for professional services provided from July 1, 2023 through July 31, 2023. The services were provided in accordance with the Soap Lake Floodplain Preservation Project Contract, Amendment 14. The invoice is for a total amount of \$2,136.00 and the balance remaining is \$67,864.00.

Sincerely,

Lidia Gutierrez
Principal

Gutierrez Consultants
 118 Diablo Ranch Court
 Danville, CA 94506

Invoice

Bill To:
Pajaro River Watershed FPA PO Box 2453 Seaside, CA 93955-2453

Date	Invoice No.	Project	Service Period
09/15/23	1801		7/1/23-7/31/23

Item	Description	Quantity	Rate	Amount
FPA Subtask 1.9 Partner Facilit	Review Promoting Resilient Operations for Transformative, Efficient, and Cost Saving Transportation (PROTECT) Notice of Funding Opportunity (NOFO); call with AMBAG and M. Strudley regarding PROTECT funding application; review draft PROTECT letter of support template; review NOAA funding info for NOAA Climate Resilience Regional Challenge Grant; participate in regional call regarding Notice of Intent; review NOAA funding priorities etc.; participate in Regional Resilience Grant Program - Application Workshop for Central Coast	8	267.00	2,136.00
			Total	\$2,136.00



Gutierrez Consultants

September 18, 2023

Ms. Maura Twomey, Executive Director
Pajaro River Watershed FPA
Post Office Box 2453
Seaside, CA 93955-2453

Dear Maura:

Attached is an invoice from Gutierrez Consultants for professional services provided from August 1, 2023 through August 31, 2023. The services were provided in accordance with the Soap Lake Floodplain Preservation Project Contract, Amendment 14. The invoice is for a total amount of \$3,070.50 and the balance remaining is \$64,793.50.

Sincerely,

Lidia Gutierrez
Principal

Gutierrez Consultants
 118 Diablo Ranch Court
 Danville, CA 94506

Invoice

Bill To:
Pajaro River Watershed FPA PO Box 2453 Seaside, CA 93955-2453

Date	Invoice No.	Project	Service Period
09/18/23	1804		8/1/23-8/31/23

Item	Description	Quantity	Rate	Amount
FPA Subtask 1.9 Partner Facilit	Review draft Promoting Resilient Operations for Transformative, Efficient, and Cost Saving Transportation (PROTECT) project information and budget; prepare for and participate in call with AMBAG regarding PROTECT application; review and edit project narrative; calls with team regarding project scope; review grant guidelines for funding priorities and edit draft application; review final draft PROTECT application; prepare for and participate in call regarding final draft PROTECT application; review final draft PROTECT application; review OSA proposal for Montes property easement transfer and review grant agreement	11.5	267.00	3,070.50
			Total	\$3,070.50



Gutierrez Consultants

October 12, 2023

Ms. Maura Twomey, Executive Director
Pajaro River Watershed FPA
Post Office Box 2453
Seaside, CA 93955-2453

Dear Maura:

Attached is an invoice from Gutierrez Consultants for professional services provided from September 1, 2023 through September 30, 2023. The services were provided in accordance with the Soap Lake Floodplain Preservation Project Contract, Amendment 14. The invoice is for a total amount of \$1,735.50 and the balance remaining is \$63,058.00.

Sincerely,

Lidia Gutierrez
Principal

Gutierrez Consultants
 118 Diablo Ranch Court
 Danville, CA 94506

Invoice

Bill To:
Pajaro River Watershed FPA PO Box 2453 Seaside, CA 93955-2453

Date	Invoice No.	Project	Service Period
10/11/23	1814		9/1/23-9/30/23

Item	Description	Quantity	Rate	Amount
FPA Subtask 1.9 Partner Facilit	Review the Open Space Authority Montes Property Grant Agreement and PV Water FPA Grant Agreement for requirements when selling grant funded properties; prepare for and participate in call with Open Space Authority regarding potential sale of Montes Property; review Willoughby Farms damages claim; participate in 9/19/23 Staff Working Group meeting	6.5	267.00	1,735.50
			Total	\$1,735.50

REGIONAL ANALYSIS PLANNING SERVICES, INC.

A non-profit corporation chartered by the Association of Monterey Bay Area Governments

PO Box 2453
Seaside, CA 93955-2453

(831) 883-3750
(831) 883-3755

May 31, 2023

Board of Directors
Pajaro River Watershed Flood Prevention Authority

RE: Contract for Services Dated July 1, 2000, and amended July 6, 2001, August 9, 2002, July 11, 2003, July 2, 2004, July 1, 2005, September 22, 2006, July 6, 2007, June 27, 2008, January 9, 2009, May 1, 2009, June 4, 2010, May 6, 2011, May 4, 2012, May 3, 2013, June 6, 2014, June 30, 2015, June 3, 2016, June 30, 2017, June 1, 2018, June 7, 2020, June 5, 2020, June 4, 2021, **and June 3, 2022.**

This letter is our billing for services rendered in the period **May 1 through May 31, 2023.** The services included work under items 1 through 9 of Exhibit A of the referenced contract. The following breakdown of charges is summarized in accordance with Exhibit B of the referenced contract. Data is from the official time records under Work Element No. 530.

This invoice will be reviewed by the Staff Working Group, and a recommendation will be presented at the Board of Directors Meeting on **September 8, 2023.**

The services included work under items 1 through 9 of Exhibit A of the referenced contract. The following

Work Element 530 - Agency Administration

	3 hours @	\$ 276.00	\$ 828.00
Director of Finance & Administration	1 hours @	\$ 241.00	\$ 241.00
Principal Accountant	8 hours @	\$ 163.00	\$ 1,304.00
Associate Planner	0 hours @	\$ 126.00	\$ -
GIS Coordinator	3 hours @	\$ 193.00	\$ 579.00
Clerk of the Board	12 hours @	\$ 180.00	\$ 2,160.00
Total	<u>27</u>	Subtotal	<u>\$ 5,112.00</u>

* Rates approved by the board on 5/6/10 and modified 11/4/2011, 6/3/2016, 06/7/2019, 6/5/2020, 6/4/2021, and 6/3/2022.

Total now due: \$ 5,112.00

Sincerely,

Maura F. Twomey
Executive Coordinator

**Regional Analysis and Planning Services
(RAPS)**

Invoice for PRWFPA
May 1 - May 31, 2023

Position Title	Total Hours	Billing Rate	Total Cost
Executive Coordinator			
Project 530 Admin	3.00	276.00	828.00
Subtotal	<u>3.00</u>	<u>276.00</u>	<u>828.00</u>
Director of Finance & Administration			
Project 530 Admin	1.00	241.00	241.00
Subtotal	<u>1.00</u>	<u>241.00</u>	<u>241.00</u>
Principal Accountant			
Project 530 Admin	8.00	163.00	1,304.00
Subtotal	<u>8.00</u>	<u>163.00</u>	<u>1,304.00</u>
Associate Planner			
Project 530 Admin	-	126.00	-
Subtotal	<u>-</u>	<u>126.00</u>	<u>-</u>
GIS Coordinator			
Project 530 Admin	3.00	193.00	579.00
Subtotal	<u>3.00</u>	<u>193.00</u>	<u>579.00</u>
Clerk of the Board			
Project 530 Admin	12.00	180.00	2,160.00
Subtotal	<u>12.00</u>	<u>180.00</u>	<u>2,160.00</u>
Total	<u>27.00</u>		<u>5,112.00</u>

Tasks Completed:

Executive Coordinator

Development of the May 16, 2023 Staff Working Group agenda; Attendance of the May 16, 2023 Staff Working Group meeting; Development of the FY 2023-24 agency budget; Meeting with Chair Baillie for review of the June 2, 2023 PRWFPA Board of Directors agenda; Development of the June 2, 2023 PRWFPA Board of Directors meeting.

Director of Finance & Administration

Prepared and reviewed financial statements, contract extensions and draft FY 2023-24 budget for 6/2/23 BOD meeting.

GIS Coordinator

Website updates, website scheduling of Staff Working Group and Board meetings, posting agendas and meeting items to website, running Zoom meeting for Board of Directors

Principal Accountant

Prepared financial statements, contract extensions and draft FY 2023-24 budget for 6/2/23 BOD meeting.

Associate Planner

Clerk of the Board

Preparation and distribution of the May 16, 2023 Staff Working Group agenda; Attendance of the May 16, 2023 Staff Working Group meeting; Preparation and distribution of the June 2, 2023 PRWFPA Board of Directors meeting; Website update.

REGIONAL ANALYSIS PLANNING SERVICES, INC.

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	<u>WE 530 Admin</u>	<u>Remaining</u>
Budget*	\$ 45,000.00	\$ 45,000.00
Amount Spent:		
July, 2022	\$ 241.00	\$ 44,759.00
August, 2022	\$ 996.00	\$ 43,763.00
September, 2022	\$ 2,268.00	\$ 41,495.00
October, 2022	\$ 4,808.00	\$ 36,687.00
November, 2022	\$ 2,262.00	\$ 34,425.00
December, 2022	\$ 0.00	\$ 34,425.00
January, 2023	\$ 816.00	\$ 33,609.00
February, 2023	\$ 1,285.00	\$ 32,324.00
March, 2023	\$ 1,183.00	\$ 31,141.00
April, 2023	\$ 2,042.00	\$ 29,099.00
May, 2023	\$ 5,112.00	\$ 23,987.00
June, 2023	\$ -	\$ -
Subtotal	\$ 21,013.00	\$ 23,987.00
Balance Available		<u>\$ 23,987.00</u>

REGIONAL ANALYSIS PLANNING SERVICES, INC.

A non-profit corporation chartered by the Association of Monterey Bay Area Governments

PO Box 2453
Seaside, CA 93955-2453

(831) 883-3750
(831) 883-3755

June 30, 2023

Board of Directors
Pajaro River Watershed Flood Prevention Authority

RE: Contract for Services Dated July 1, 2000, and amended July 6, 2001, August 9, 2002, July 11, 2003
July 2, 2004, July 1, 2005, September 22, 2006, July 6, 2007, June 27, 2008, January 9, 2009, May 1, 2009, June
4, 2010, May 6, 2011, May 4, 2012, May 3, 2013, June 6, 2014, June 30, 2015, June 3, 2016, June 30, 2017, June
1, 2018, June 7, 2020, June 5, 2020, June 4, 2021, and **June 3, 2022.**

This letter is our billing for services rendered in the period **June 1 through June 30, 2023.**

The services included work under items 1 through 9 of Exhibit A of the referenced contract. The following
breakdown of charges is summarized in accordance with Exhibit B of the referenced contract. Data is from
the official time records under Work Element No. 530.

This invoice will be reviewed by the Staff Working Group, and a recommendation will be presented at the
Board of Directors Meeting on **September 8, 2023.**

The services included work under items 1 through 9 of Exhibit A of the referenced contract. The following

Work Element 530 - Agency Administration

Executive Coordinator	2 hours @	\$ 276.00	\$	552.00
Director of Finance & Administration	0 hours @	\$ 241.00	\$	-
Principal Accountant	0 hours @	\$ 163.00	\$	-
Associate Planner	0 hours @	\$ 126.00	\$	-
GIS Coordinator	1 hours @	\$ 193.00	\$	193.00
Clerk of the Board	5 hours @	\$ 180.00	\$	900.00
Total	<u>8</u>	Subtotal	<u>\$</u>	<u>1,645.00</u>

* Rates approved by the board on 5/6/10 and modified 11/4/2011, 6/3/2016, 06/7/2019, 6/5/2020,
6/4/2021, and 6/3/2022.

Total now due: \$ 1,645.00

Sincerely,

Maura F. Twomey
Executive Coordinator

**Regional Analysis and Planning Services
(RAPS)**

Invoice for PRWFPA
June 1 - June 30, 2023

Position Title	Total Hours	Billing Rate	Total Cost
Executive Coordinator			
Project 530 Admin	2.00	276.00	552.00
Subtotal	<u>2.00</u>	<u>276.00</u>	<u>552.00</u>
Director of Finance & Administration			
Project 530 Admin	-	241.00	-
Subtotal	<u>-</u>	<u>241.00</u>	<u>-</u>
Principal Accountant			
Project 530 Admin	-	163.00	-
Subtotal	<u>-</u>	<u>163.00</u>	<u>-</u>
Associate Planner			
Project 530 Admin	-	126.00	-
Subtotal	<u>-</u>	<u>126.00</u>	<u>-</u>
GIS Coordinator			
Project 530 Admin	1.00	193.00	193.00
Subtotal	<u>1.00</u>	<u>193.00</u>	<u>193.00</u>
Clerk of the Board			
Project 530 Admin	5.00	180.00	900.00
Subtotal	<u>5.00</u>	<u>180.00</u>	<u>900.00</u>
Total	<u>8.00</u>		<u>1,645.00</u>

Tasks Completed:

Executive Coordinator

Attendance of the June 2, 2023 PRWFPA Board of Directors meeting.

Director of Finance & Administration

GIS Coordinator

Running the Zoom PRWFPA Board of Directors June 2, 2023 meeting

Principal Accountant

Associate Planner

Clerk of the Board

Attendance of the June 2, 2023 PRWFPA Board of Directors meeting; Follow-up to the June 2, 2023 PRWFPA Board of Directors meeting included 1) travel to Salinas for Chair’s signature on resolutions & contract extensions; and 2) Mailout of FY 2023-2024 contracts for signature to PRWFPA Legal counsel and Gutierrez Consultants.

REGIONAL ANALYSIS PLANNING SERVICES, INC.

A non-profit corporation chartered by the Association of Monterey Bay Area Governments

	<u>WE 530 Admin</u>	<u>Remaining</u>
Budget*	\$ 45,000.00	\$ 45,000.00
Amount Spent:		
July, 2022	\$ 241.00	\$ 44,759.00
August, 2022	\$ 996.00	\$ 43,763.00
September, 2022	\$ 2,268.00	\$ 41,495.00
October, 2022	\$ 4,808.00	\$ 36,687.00
November, 2022	\$ 2,262.00	\$ 34,425.00
December, 2022	\$ 0.00	\$ 34,425.00
January, 2023	\$ 816.00	\$ 33,609.00
February, 2023	\$ 1,285.00	\$ 32,324.00
March, 2023	\$ 1,183.00	\$ 31,141.00
April, 2023	\$ 2,042.00	\$ 29,099.00
May, 2023	\$ 5,112.00	\$ 23,987.00
June, 2023	\$ 1,645.00	\$ 22,342.00
Subtotal	\$ 22,658.00	\$ 22,342.00
Balance Available		<u>\$ 22,342.00</u>

REGIONAL ANALYSIS PLANNING SERVICES, INC.

A non-profit corporation chartered by the Association of Monterey Bay Area Governments

PO Box 2453
Seaside, CA 93955-2453

(831) 883-3750
(831) 883-3755

September 30, 2023

Board of Directors
Pajaro River Watershed Flood Prevention Authority

RE: Contract for Services Dated July 1, 2000, and amended July 6, 2001, August 9, 2002, July 11, 2003
July 2, 2004, July 1, 2005, September 22, 2006, July 6, 2007, June 27, 2008, January 9, 2009, May 1, 2009,
June 4, 2010, May 6, 2011, May 4, 2012, May 3, 2013, June 6, 2014, June 30, 2015, June 3, 2016, June 30,
2017, June 1, 2018, June 7, 2020, June 5, 2020, June 4, 2021, June 3, 2022 **and June 10, 2023.**

This letter is our billing for services rendered in the period **September 1 through September 30, 2023.**
The services included work under items 1 through 9 of Exhibit A of the referenced contract. The following
breakdown of charges is summarized in accordance with Exhibit B of the referenced contract. Data is from
the official time records under Work Element No. 530.

This invoice will be reviewed by the Staff Working Group, and a recommendation will be presented at the
Board of Directors Meeting on **November 3, 2023**

The services included work under items 1 through 9 of Exhibit A of the referenced contract. The following

Work Element 530 - Agency Administration

Executive Coordinator	3 hours @	\$ 276.00	\$ 828.00
Director of Finance & Administration	0 hours @	\$ 241.00	\$ -
Principal Accountant	0 hours @	\$ 163.00	\$ -
Associate Planner	0 hours @	\$ 126.00	\$ -
GIS Coordinator	0 hours @	\$ 193.00	\$ -
Clerk of the Board	6.5 hours @	\$ 180.00	\$ 1,170.00
Total	<u>9.5</u>	Subtotal	<u>\$ 1,998.00</u>

* Rates approved by the board on 5/6/10 and modified 11/4/2011, 6/3/2016, 06/7/2019, 6/5/2020,
6/4/2021, 6/3/2022 and 6/10/2023.

Total now due: \$ 1,998.00

Sincerely,

Maura F. Twomey
Executive Coordinator

**Regional Analysis and Planning Services
(RAPS)**

Invoice for PRWFPA

September 1 - September 30, 2023

Position Title	Total Hours	Billing Rate	Total Cost
Executive Coordinator			
Project 530 Admin	3.00	276.00	828.00
Subtotal	<u>3.00</u>	<u>276.00</u>	<u>828.00</u>
Director of Finance & Administration			
Project 530 Admin	-	241.00	-
Subtotal	<u>-</u>	<u>241.00</u>	<u>-</u>
Principal Accountant			
Project 530 Admin	-	163.00	-
Subtotal	<u>-</u>	<u>163.00</u>	<u>-</u>
Associate Planner			
Project 530 Admin	-	126.00	-
Subtotal	<u>-</u>	<u>126.00</u>	<u>-</u>
GIS Coordinator			
Project 530 Admin	-	193.00	-
Subtotal	<u>-</u>	<u>193.00</u>	<u>-</u>
Clerk of the Board			
Project 530 Admin	6.50	180.00	1,170.00
Subtotal	<u>6.50</u>	<u>180.00</u>	<u>1,170.00</u>
Total	<u>9.50</u>		<u>1,998.00</u>

Tasks Completed:

Executive Coordinator

SWG September 19, 2023 agenda coordination & meeting attendance; PRWFPA Board of Directors October 2, 2023 agenda coordination; Coordination with ABC Law regarding Willoughby claim.

Director of Finance & Administration

GIS Coordinator

Principal Accountant

Associate Planner

Clerk of the Board

SWG September 19, 2023 agenda preparation & distribution; SWG September 19, 2023 meeting attendance & website update; PRWFPA Board of Directors October 2, 2023 agenda preparation, distribution, & website update.

REGIONAL ANALYSIS PLANNING SERVICES, INC.

A non-profit corporation chartered by the Association of Monterey Bay Area Governments

	WE 530 Admin	Remaining
Budget*	\$ 45,000.00	\$ 45,000.00
Amount Spent:		
July, 2023	\$ -	\$ 45,000.00
August, 2023	\$ -	\$ 45,000.00
September, 2023	\$ 1,998.00	\$ 43,002.00
October, 2023	\$ -	\$ -
November, 2023	\$ -	\$ -
December, 2023	\$ -	\$ -
January, 2024	\$ -	\$ -
February, 2024	\$ -	\$ -
March, 2024	\$ -	\$ -
April, 2024	\$ -	\$ -
May, 2024	\$ -	\$ -
June, 2024	\$ -	\$ -
Subtotal	\$ 1,998.00	\$ 43,002.00
Balance Available		\$ 43,002.00

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Atchison Barisone & Condotti

PO Box 481
Santa Cruz, CA 95061
TAX ID 94-2809338

June 15, 2023

Pajaro River Watershed Flood
Prevention Authority
Attn: Maury Twomey
PO Box 2453
Seaside, CA 93955-2453

Re:

Dear Pajaro River Watershed Flood
Prevention Authority,

Enclosed is invoice 34246, which covers services from 5/1/2023 to 5/31/2023. This invoice, dated 6/15/2023, is for \$32.80. Your total balance, including past charges, is \$32.80. Prompt payment of your total balance is appreciated.

Billing Summary

Total for services rendered	\$32.80
Total expenses	\$0.00
Total interest and finance charges	\$0.00
Total payments and other transactions	(\$1,344.40)
Total previous balance	\$1,344.40
Balance Due	\$32.80

Thank you for your confidence in our work and our commitment to serving you.

If you have questions, please call us at 831 423 8383.

Sincerely,
Jennifer Quek

Atchison Barisone & Condotti

PO Box 481
Santa Cruz, CA 95061
TAX ID 94-2809338

Invoice submitted to:
Pajaro River Watershed Flood Prevention Authority
Attn: Maury Twomey
PO Box 2453
Seaside, CA 93955-2453

June 15, 2023

Invoice #34246

Professional Services

	<u>Hrs/Rate</u>	<u>Amount</u>
5/2/2023 APC Rec/rev agenda and packet for May 5 meeting.	0.10 328.00/hr	32.80
SUBTOTAL:	[0.10	32.80]
For professional services rendered	0.10	\$32.80
For professional services rendered	0.10	\$32.80
Previous balance		\$1,344.40
Accounts receivable transactions		
5/12/2023 Payment for November 2022 (Inv. 34104) and December 2022 (Invoice 34128) Legal Fees - Thank You. Check No. 0957		(\$1,344.40)
Total payments and adjustments		(\$1,344.40)
Balance due		<u>\$32.80</u>

Payments are due by the last day of each month. A finance charge may be assessed pursuant to agreement. A \$25 in addition to any bank fees will be charged for any returned checks.

CONFIDENTIAL & PRIVILEGED ATTORNEY-CLIENT
COMMUNICATION

Atchison Barisone & Condotti

PO Box 481
Santa Cruz, CA 95061
TAX ID 94-2809338

July 14, 2023

Pajaro River Watershed Flood
Prevention Authority
Attn: Maury Twomey
PO Box 2453
Seaside, CA 93955-2453

Re:

Dear Pajaro River Watershed Flood
Prevention Authority,

Enclosed is invoice 34274, which covers services from 6/1/2023 to 6/30/2023. This invoice, dated 7/14/2023, is for \$32.80. Your total balance, including past charges, is \$65.60. Prompt payment of your total balance is appreciated.

Billing Summary

Total for services rendered	\$32.80
Total expenses	\$0.00
Total interest and finance charges	\$0.00
Total payments and other transactions	\$0.00
Total previous balance	\$32.80
Balance Due	\$65.60

Thank you for your confidence in our work and our commitment to serving you.

If you have questions, please call us at 831 423 8383.

Sincerely,
Jennifer Quek

Atchison Barisone & Condotti

PO Box 481
Santa Cruz, CA 95061
TAX ID 94-2809338

Invoice submitted to:
Pajaro River Watershed Flood Prevention Authority
Attn: Maury Twomey
PO Box 2453
Seaside, CA 93955-2453

July 14, 2023

Invoice #34274

Professional Services

	<u>Hrs/Rate</u>	<u>Amount</u>
<u>General</u>		
6/12/2023 APC Review/approve contract amendments - Gutierrez Consultants, Inc. and RAPs, Inc. General	0.10 328.00/hr	32.80
SUBTOTAL:	[0.10	32.80]
For professional services rendered	0.10	\$32.80
For professional services rendered	0.10	\$32.80
Previous balance		\$32.80
Balance due		<u><u>\$65.60</u></u>

Payments are due by the last day of each month. A finance charge may be assessed pursuant to agreement. A \$25 in addition to any bank fees will be charged for any returned checks.

CONFIDENTIAL & PRIVILEGED ATTORNEY-CLIENT
COMMUNICATION

Atchison Barisone & Condotti

PO Box 481
Santa Cruz, CA 95061
TAX ID 94-2809338

September 18, 2023

Pajaro River Watershed Flood
Prevention Authority
Attn: Maury Twomey
PO Box 2453
Seaside, CA 93955-2453

Re:

Dear Pajaro River Watershed Flood
Prevention Authority,

Enclosed is invoice 34321, which covers services from 8/1/2023 to 8/31/2023. This invoice, dated 9/18/2023, is for \$1212.70. Your total balance, including past charges, is \$1278.30. Prompt payment of your total balance is appreciated.

Billing Summary

Total for services rendered	\$1,212.70
Total expenses	\$0.00
Total interest and finance charges	\$0.00
Total payments and other transactions	\$0.00
Total previous balance	\$65.60
Balance Due	\$1,278.30

Thank you for your confidence in our work and our commitment to serving you.

If you have questions, please call us at 831 423 8383.

Sincerely,
Jennifer Quek

Atchison Barisone & Condotti

PO Box 481
Santa Cruz, CA 95061
TAX ID 94-2809338

Invoice submitted to:
Pajaro River Watershed Flood Prevention Authority
Attn: Maury Twomey
PO Box 2453
Seaside, CA 93955-2453

September 18, 2023

Invoice #34321

Professional Services

		<u>Hrs/Rate</u>	<u>Amount</u>
	<u>General</u>		
8/21/2023	JP Draft PRWFPA claim form, emails with APC/VT re same General	1.50 165.00/hr	247.50
	VT Email exchange with APC regarding email from A.Flores and potential incoming claim, including review of voice message. Email exchange with J.Pasquini regarding claim template. Sent email to A.Flores regarding same, including next steps. General	0.40 281.00/hr	112.40
	APC Rec/rev A. Flores email and linked VM re liability claim issue; assign VKT task re same; reply to A. Flores re same General	0.20 342.00/hr	68.40
	APC Rec/rev A. Flores email and linked VM re liability claim issue; assign VKT task re same; reply to A. Flores re same General	0.20 342.00/hr	68.40
8/22/2023	JP Prepare active/fillable PRWFPA PDF claim form, Emails with VT re same. General	1.20 165.00/hr	198.00
	VT Email exchange with J.Pasquini regarding claim mailing address. Email exchange with A.Flores regarding same. Sent email to A.Flores with draft of claim form. General	0.30 281.00/hr	84.30
8/25/2023	VT Email exchange with M.Twomey regarding claim form. Reviewed claim from Willoughby . Telephone call with M.Twomey regarding claim form and Willoughby claim. Email exchange with APC regarding same. Sent email to M.Twomey regarding language to insurance. General	1.20 281.00/hr	337.20

831 423 8383

CONFIDENTIAL & PRIVILEGED ATTORNEY-CLIENT
COMMUNICATION

		<u>Hrs/Rate</u>	<u>Amount</u>
8/25/2023	APC Email corresp. w/ VKT re Willoughby Farms liability claim handling status. General	0.20 342.00/hr	68.40
8/29/2023	VT Email exchange with M.Twomey regarding insurance policy for Authority. General	0.10 281.00/hr	28.10
SUBTOTAL:		[5.30	1,212.70]
For professional services rendered		5.30	\$1,212.70
For professional services rendered		5.30	\$1,212.70
Previous balance			\$65.60
Balance due			<u><u>\$1,278.30</u></u>

Payments are due by the last day of each month. A finance charge may be assessed pursuant to agreement. A \$25 in addition to any bank fees will be charged for any returned checks.

<u>Current</u>	<u>30 Days</u>	<u>60 Days</u>	<u>90 Days</u>	<u>120 Days</u>
1,212.70	0.00	32.80	32.80	0.00

Atchison Barisone & Condotti

PO Box 481
Santa Cruz, CA 95061
TAX ID 94-2809338

October 11, 2023

Pajaro River Watershed Flood
Prevention Authority
Attn: Maura Twomey
PO Box 2453
Seaside, CA 93955-2453

Re:

Dear Pajaro River Watershed Flood
Prevention Authority,

Enclosed is invoice 34346, which covers services from 9/1/2023 to 9/30/2023. This invoice, dated 10/11/2023, is for \$574.20. Your total balance, including past charges, is \$1852.50. Prompt payment of your total balance is appreciated.

Billing Summary

Total for services rendered	\$574.20
Total expenses	\$0.00
Total interest and finance charges	\$0.00
Total payments and other transactions	\$0.00
Total previous balance	\$1,278.30
Balance Due	\$1,852.50

Thank you for your confidence in our work and our commitment to serving you.

If you have questions, please call us at 831 423 8383.

Sincerely,
Jennifer Quek

Atchison Barisone & Condotti

PO Box 481
Santa Cruz, CA 95061
TAX ID 94-2809338

Invoice submitted to:
Pajaro River Watershed Flood Prevention Authority
Attn: Maura Twomey
PO Box 2453
Seaside, CA 93955-2453

October 11, 2023

Invoice #34346

Professional Services

		<u>Hrs/Rate</u>	<u>Amount</u>
	<u>General</u>		
9/18/2023	VT Email exchange with A.Flores regarding agendizing claim from Willoughby Farms. General	0.20 281.00/hr	56.20
9/19/2023	VT Email exchange with A.Flores regarding calendaring claim from Willoughby Farms. General	0.10 281.00/hr	28.10
9/27/2023	VT Telephone call with M.Twomey regarding Board agenda relating to rejection of Willoughby claim. Drafted staff report recommending rejection. Email exchange with APC regarding same. Sent report to M.Twomey. General	1.50 281.00/hr	421.50
APC	Review draft agenda report - Willoughby Farms liability claim rejection; reply to VKT re same. General	0.20 342.00/hr	68.40
SUBTOTAL:		[2.00	574.20]
For professional services rendered		2.00	\$574.20
For professional services rendered		2.00	\$574.20
Previous balance			\$1,278.30
Balance due			<u>\$1,852.50</u>

831 423 8383

CONFIDENTIAL & PRIVILEGED ATTORNEY-CLIENT
COMMUNICATION

Payments are due by the last day of each month. A finance charge may be assessed pursuant to agreement. A \$25 in addition to any bank fees will be charged for any returned checks.

Current	30 Days	60 Days	90 Days	120 Days
1,786.90	0.00	32.80	32.80	0.00

DRAFT
2024 PRWFPA Meeting Calendar

- | | |
|---------------------------|---|
| February 2, 2024: | Zoom Webinar
Meeting Time: 9 am |
| April 5, 2024: | Zoom Webinar
Meeting Time: 9 am |
| June 7, 2024: | Zoom Webinar
Meeting Time: 9 am |
| September 6, 2024: | Zoom Webinar
Meeting Time: 9 am |
| November 1, 2024: | Zoom Webinar
Meeting Time: 9 am |

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MEMORANDUM

TO: PRWFPA Board of Directors

FROM: Maura F. Twomey, Executive Coordinator

RECOMMENDED BY: Errol Osteraa, Director of Finance and Administration

SUBJECT: Financial Update Report

MEETING DATE: November 3, 2023

RECOMMENDATION:

It is recommended that the Board of Directors accept the financial update report.

BACKGROUND/DISCUSSION:

Regional Analysis & Planning Services, Inc. (RAPS) provides contract staffing services to the Pajaro River Watershed Flood Prevention Authority (PRWFPA). The contract includes administrative and financial services for the Board as well as the Staff Working Group (SWG). The monthly financial reporting, budget preparation and audit assistance fall within RAPS, Inc.'s duties. The Board packet includes the year-to-date financial reports through September 30, 2023, as well as a budget-to-actual comparison for fiscal year (FY) 2023-2024. Amounts in the financial update report are unaudited.

The Balance Sheet reflects a cash balance of \$749,239.37. The accounts receivables balance is \$20,000.00 as of September 30, 2023. The current liabilities balance is \$22,943.00. PRWFPA has sufficient current assets on hand to pay all known current obligations.

During the period of July 1, 2023 through September 30, 2023, PRWFPA incurred routine operational expenditures for contractual services. The services provided are summarized as follows:

- RAPS, Inc.: Staff Working Group (SWG) preparation and Board of Director's agenda preparation and meeting attendance.
- Gutierrez Consultants: Work associated with Soap Lake Project, Gonzales sale, Willoughby Claim, and SWG meeting preparation and attendance.

- Atchinson Barisone & Condotti: Legal services consisting of consultant contract extensions and services regarding Willoughby claim.
- Planeteria Media: Maintain and update website.

Expenses for the period of July 1, 2023 through September 30, 2023 totaled \$11,926.90, which included professional services and other expenses.

PRWFPA’s Profit and Loss Statement reflects an excess of revenue over expense of \$69,197.16 for the period July 1, 2023 through September 30, 2023.

The following table highlights key Budget to Actual financial data:

**Budget to Actual Financial Highlights For
Period July 1, 2023 Through September 30, 2023**

Expense	Budget September 2023	Actual September 2023	Difference
Professional Services	\$ 32,745.00	\$ 10,726.90	\$ 22,018.10
Insurance	\$ 350.00	\$ 1,080.00	\$ (730.00)
Supplies	\$ 995.00	\$ 120.00	\$ 875.00
Travel	\$ 2,125.00	\$ -	\$ 2,125.00
Total	\$ 36,215.00	\$ 11,926.90	\$ 24,288.10
Revenue			
State/Local Revenue *	\$ 20,625.00	\$ 81,124.06	\$ 60,499.06
* State/Local Revenue does not include \$62,360.00 which will be used from reserves as needed			

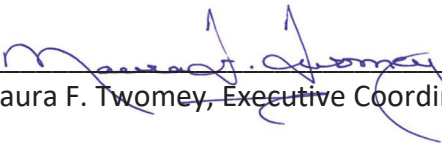
Professional Services are under budget primarily due to the timing of work provided by contractual obligation. Revenues are primarily member dues and are received at the start of the year.

The budget reflects a linear programming of funds while actual work and related expenses are contingent on a variety of factors. As a result, there will be fluctuations from budget-to-actual during the fiscal year.

ATTACHMENTS:

1. Balance Sheet as of September 30, 2023
2. Profit and Loss Statement: July 1, 2023 through September 30, 2023
3. Accounts Payable Aging Detail as of September 30, 2023
4. Accounts Receivable Aging Detail as of September 30, 2023
4. Check Register: July 1, 2023 through September 30, 2023

APPROVED BY:



Maura F. Twomey, Executive Coordinator

Pajaro River Watershed Flood Prevention Authority

Balance Sheet

Attachment 1

As of September 30, 2023

	<u>September 30, 2023</u>
ASSETS	
Current Assets	
Cash and Cash Equivalents	
Cash in Bank Checking	606,791.83
LAIF Account	142,447.54
Total Cash and Cash Equivalents	<u>\$ 749,239.37</u>
Accounts Receivable	
Accounts Receivable	20,000.00
Total Accounts Receivable	<u>\$ 20,000.00</u>
TOTAL ASSETS	<u><u>\$ 769,239.37</u></u>
LIABILITIES & FUND BALANCE	
Liabilities	
Current Liabilities	
Accounts Payable	22,943.00
Total Current Liabilities	<u>\$ 22,943.00</u>
Total Liabilities	<u>\$ 22,943.00</u>
Fund Balance - Unrestricted	
Fund Balance - Beginning of Fiscal Year	677,099.21
Net Income/(Loss)	69,197.16
Total Fund Balance - Unrestricted	<u>746,296.37</u>
TOTAL LIABILITIES & FUND BALANCE	<u><u>769,239.37</u></u>

Pajaro River Watershed Flood Prevention Authority

Profit Loss

Attachment 2

July 1, 2023 through September 30, 2023

	July 1, 2023 - September 30, 2023	July 1, 2023 - September 30, 2023
Income		
Interest		1,124.06
Member Dues		80,000.00
Total Income		<u>\$ 81,124.06</u>
Expense		
Gutierrez Consultants		6,942.00
Regional Analysis & Planning Services, Inc. (RAPS)		1,998.00
Insurance		1,080.00
Legal Services		1,786.90
Other Expense		
Web Hosting/Maintenance Costs	120.00	
Total Other Expense		120.00
Total Expense		<u>\$ 11,926.90</u>
Net Income/(Loss)		<u>\$ 69,197.16</u>

Pajaro River Watershed Flood Prevention Authority

A/P Aging Detail

Attachment 3

As of September 30, 2023

Date	Num	Name	Due Date	Open Balance
08/31/2023	34321	Atchison Barisone & Condotti	09/30/2023	1,212.70
09/30/2023	20812	AMBAG	09/30/2023	40.00
07/31/2023	1801	Gutierrez Consultants	10/29/2023	2,136.00
09/30/2023	34346	Atchison Barisone & Condotti	10/30/2023	574.20
08/31/2023	1804	Gutierrez Consultants	11/29/2023	3,070.50
09/30/2023	1146	Regional Analysis & Planning Services	11/29/2023	1,998.00
09/30/2023	1814	Gutierrez Consultants	12/29/2023	1,735.50
06/30/2023	1796	Gutierrez Consultants	09/28/2023	2,451.00
05/31/2023	1781	Gutierrez Consultants	08/29/2023	2,902.50
06/30/2023	1143	Regional Analysis & Planning Services	08/29/2023	1,645.00
05/31/2023	1140	Regional Analysis & Planning Services	07/30/2023	5,112.00
06/30/2023	34274	Atchison Barisone & Condotti	07/30/2023	32.80
05/31/2023	34246	Atchison Barisone & Condotti	06/30/2023	32.80
Total				<u><u>\$22,943.00</u></u>

Unaudited

Pajaro River Watershed Flood Prevention Authority

A/R Aging Detail

Attachment 4

As of September 30, 2023

<u>Date</u>	<u>Num</u>	<u>Name</u>	<u>Due Date</u>	<u>Open Balance</u>
07/01/2023	227	County of San Benito.	07/01/2023	10,000.00
07/01/2023	228	County of Santa Clara	07/01/2023	10,000.00
TOTAL				<u>\$ 20,000.00</u>

PAID = Reflects payments received subsequent to September 30, 2023.

Pajaro River Watershed Flood Prevention Authority
Check Register
Attachment 5
 July 1, 2023 through September 30, 2023
 Memo

Date	Num	Name	Amount
09/27/2023	962	AMBAG	220.31
09/27/2023	963	Glatfelter Insurance Group	1,080.00
TOTAL			\$ 1,300.31

Reimbursement of Website Monthly Maintenance - April - September 2023 and Travel
 Renew policy for period 09/17/23 - 09/17/24

PRWFPA Acronym Guide	
ABC Law	Atchison Barisone & Condotti
AEP	Annual Exceedance Probability
AFB	Alternate Formulation Briefing
ASA-CW	Assistant Secretary of the Army, Civil Works
cfs	Cubic feet per second
CEQA	California Environmental Quality Act
DWR	Department of Water Resources
EIR	Environmental Impact Report
EIS	Environmental Impact Statement
EPA	Environmental Protection Agency
ESA	Environmental Science Associates
FCSA	Federal Cost Sharing Agreement
FEIS	Final Environmental Impact Statement
FRM	Flood Risk Management
FRRP	Flood Risk Reduction Project
FY	Fiscal Year
FFY	Federal Fiscal Year
GRR	General Reevaluation Report
LPP	Locally Preferred Plan
LRP	Locally Requested Plan
MCWRA	Monterey County Water Resources Agency
NED	National Economic Development
NFS	Non-Federal Sponsors
NEPA	National Environmental Policy Act
OMB	Office of Management & Budget
OSA	Santa Clara County Open Space Authority
PED	Preconstruction Engineering and Design
PDT	Project Delivery Team

PRWFPA	Pajaro River Watershed Flood Prevention Authority
RAPS, Inc.	Regional Analysis Planning Services, Inc.
RWQCB	Regional Water Quality Control Board
SBCWD	San Benito County Water District
SCVWD	Santa Clara Valley Water District
SF	San Francisco
SMART Planning	Specific, Measurable, Attainable, Risk Informed, Timely Planning
SWG	Staff Working Group
SWRCB	State Water Resources Control Board
TNC	The Nature Conservancy
TSP	Tentatively Selected Plan
USACE	U.S. Army Corps of Engineers
WRDA	Water Resources Development Act