

**AGENDA**  
***Pajaro River Watershed  
Flood Prevention Authority***

c/o RAPS, Inc.  
POB 809  
Marina, CA 93933  
(831) 883-3750  
[info@ambag.org](mailto:info@ambag.org)

Gilroy City Hall  
7351 Rosanna Street  
Gilroy, California

July 6, 2007

9:00 a.m.

**RECOMMENDED ACTION**

1. CALL TO ORDER
2. PLEDGE OF ALLEGIANCE
3. ROLL CALL
4. ORAL COMMUNICATIONS FROM THE BOARD  
ON ITEMS NOT ON THE AGENDA
5. ORAL COMMUNICATIONS FROM THE PUBLIC  
ON ITEMS NOT ON THE AGENDA

6. CONSENT AGENDA

**RECOMMEND APPROVAL**

**A. Minutes of the May 4, 2007 Meeting**

The minutes of the May 4, 2007 Board meeting are  
**enclosed. Recommend approval.** (Page 5)

**B. Approval of Payment to RAPS, Inc. for April and May 2007**

**Enclosed** are the April and May 2007 invoices. The Staff  
Working Group recommended approval. **Recommend  
approval.** (Page 9)

**C. Approval of Payment to Gutierrez Consultants for \$4,868.78 for Services Rendered**

**Enclosed** are three invoices of \$1,229.86, \$2,978.92 and \$660 for Lidia Gutierrez's work on the Soap Lake Grant Project and preparation of the Soap Lake Fact Sheet and presentation. The Staff Working Group recommended approval. **Recommend approval.** (Page 15)

**D. Contract Amendment with RAPS, Inc. for FY 2006/07 Services**

**Enclosed** is a contract with Regional Analysis & Planning Services, Inc. in the amount of \$35,185 to provide administrative services to the Pajaro River Watershed Flood Prevention Authority in FY 2006/07. **Recommend approval.** (Page 23)

7. ADMINISTRATION

**A. Staff Working Group Meeting Notes**

**INFORMATION**

Meeting notes from the May 16 and June 20, 2007 Staff Working Group meeting are **enclosed.** (Page 27)

**B. Agency Fiscal Audits Firm Selection**

**RECOMMEND  
APPROVAL**

Approve selection of auditor for fiscal years 2007-2009 per engagement direction provided at your May 4, 2007 meeting. Staff memorandum and engagement letter are **enclosed.** (Page 31)

**C. Legislative Outreach Report**

**INFORMATION**

Accept oral report on Staff Working Group activities to date including meetings with the USACE Commander, South Pacific Division, John McMahon. **Enclosed** is the Attendee list for the meeting with Commander McMahon. Consider early September D.C trip. (Hill/Palmisano/Phillips). (Page 35)

**D. FY 2007/08 Agency Budget**

**RECOMMEND  
APPROVAL**

Staff memorandum and the proposed FY 2007/08 agency budget are **enclosed.** (Page 37)

- E. **Contract with RAPS, Inc. for FY 2007/08 Services** **RECOMMEND APPROVAL**

**Enclosed** is a proposed contract with Regional Analysis & Planning Services Inc. in the amount \$37,000 to provide administrative services to the Pajaro River Watershed Flood Prevention Authority in FY 2007/08. (Page 39)

- F. **FY 2007/08 Contract with Downey/Brand** **RECOMMEND APPROVAL**

**Enclosed** is a proposed contract with Downey/Brand in the amount of \$8,000 to provide legal services to the Pajaro River Watershed Flood Prevention Authority in FY 2007/08. (Page 43)

8. **PLANNING**

- A. **“Pajaro River Watershed Integrated Regional Water Management Plan”** **RECOMMEND ENDORSEMENT**

The Executive Summary of the plan, prepared by the Pajaro Valley Water Management Agency (lead), the Santa Clara County Water District, the San Benito County Water District and the Monterey County Water Resources Agency, is **enclosed**. It is recommended that the Board endorse the findings of this planning document, which are consistent with the Authority’s adopted future projects and programs. (Laclergue)  
(Page 47)

- B. **Soap Lake Preservation Project** **INFORMATION**

Accept status report on the agreements for carrying out this project. (Tolbert)

- C. **Lower Pajaro River Project** **INFORMATION**

Accept oral report. (Hill)

9. **CORRESPONDENCE AND ANNOUNCEMENTS**

- A. **Oral**

None

**B. Written**

**Enclosed** are two letters received June 6 and June 19, 2007 from Anna Eshoo, 14<sup>th</sup> District thanking the Authority for the letter she received regarding the Pajaro River Watershed Flood Control Project. (Page 79)

10. ADJOURN TO BOARD OF DIRECTORS WORKSHOP

**Next Meetings:**

September 7, 2007 – Watsonville Council Chambers – Watsonville, 9 a.m.

November 2, 2007 – San Benito Co. Board of Supervisors Chambers – Hollister, 9 a.m.

January 4, 2008 – Monterey County Water Resources Agency – Salinas, 9 a.m.

**Note:** Action listed for each Agenda item represents the staff recommendation. The Board of Directors may, at its discretion, take any action on the items listed in the Agenda.

If requested, the agenda shall be made available in appropriate alternative formats to persons with a disability, as required by Section 202 of the Americans with Disabilities Act of 1990 (42 USC Sec. 12132), and the federal rules and regulations adopted in implementation thereof.

If you have a request for disability-related modification or accommodation, including auxiliary aids or services, contact AMBAG, 883-3750, or email [info@ambag.org](mailto:info@ambag.org), at least 48 hours prior to the meeting date. Separately enclosed

**Mission:** The purpose of the Authority is to identify, evaluate, fund and implement environmentally sound flood prevention and control strategies in the Pajaro River Watershed, on an intergovernmental, cooperative basis as required by the Pajaro River Watershed Flood Prevention Authority Act.

MINUTES OF THE PROCEEDINGS  
OF THE BOARD OF DIRECTORS OF THE  
Pajaro River Watershed Flood Prevention Authority

PRWFPA

May 4, 2007

**1. CALL TO ORDER**

The Board of Directors of the Pajaro River Watershed Flood Prevention Authority, Chair Marcus presiding, convened at 9:02 a.m. on Friday, May, 4, 2007 at the Monterey County Water Resources Agency, Salinas, CA.

Frank Bettencourt, San Benito County Water District, Alternate sat in for Director Flores until he arrived.

**2. PLEDGE OF ALLEGIANCE**

Director Marcus led the Pledge of Allegiance.

**3. ROLL CALL**

Members – Board of Directors	Representative	Present	Absent
County of San Benito	Supervisor Don Marcus	X	
County of Santa Cruz	Supervisor Tony Campos	X	
County of Monterey	Supervisor Louis Calcagno		X
County of Santa Clara	Supervisor Donald Gage	X	
Monterey County Water Resources Agency	Director Silvio Bernardi	X	
San Benito County Water District	Director Sonny Flores	X	
Santa Clara County Water District	Director Sig Sanchez		X
Zone 7 Flood Control District	Director Dale Skillicorn	X	
City of Gilroy (Associate Member)	Saeid Vaziry, Sr. Environ. Engineer		X
City of Hollister (Associate Member)	Councilmember Doug Emerson		X
City of Morgan Hill (Associate Member)	Councilmember Mark Grzan		X

**Others Present:** Frank Bettencourt, San Benito County Water District; Steve Homan, County of Santa Clara; Scott Wilson, SCVWD; Lidia Gutierrez, Gutierrez Consultants; Colleen Valles, County of Santa Clara; Dave Foote, Schaaft & Wheeler; Craig Edgerton, Silicon Valley Land Conservancy; Nicolas Papadakis, Megan Tolbert and Ana Flores, Regional Analysis and Planning Services, Inc. (RAPS, Inc.).

**4. ORAL COMMUNICATIONS FROM THE BOARD ON ITEMS NOT ON THE AGENDA**

Director Marcus announced that for the July 6, 2007 Board meeting he would like to have a workshop on the Staff Working Group responsibilities. He also added that staff should have a presentation on the history of the PRWFPA for the new Board members.

**5. ORAL COMMUNICATIONS FROM THE PUBLIC ON ITEMS NOT ON THE AGENDA**

The Executive Coordinator went over the letter dated April 6, 2007 from the Santa Clara Valley Water District congratulating the PRWFPA for being selected as the recipient of the 2007 Valleywater Sharing the Silver Award.

**6. CONSENT AGENDA**

**A. Minutes of the March 2, 2007 Board Meeting**

Minutes for the March 2, 2007 Board of Directors meeting were enclosed for the Board's approval.

**B. Approval of Payment for RAPS, Inc. for February and March 2007**

Invoices for services rendered by Regional Analysis and Planning Services, Inc. in February and March 2007 were enclosed. The Staff Working Group recommended approval.

**C. Approval of Payment to Gutierrez consultants for \$8,767.73 for Services Rendered**

Invoices for services rendered by Gutierrez Consultants were enclosed. The Staff Working Group recommended approval.

**Motion made by Director Gage, seconded by Director Skillicorn to approve the Consent Agenda. Motion passed unanimously.**

**7. ADMINISTRATION**

**A. Staff Working Group Meeting Notes**

The Staff Working Group Meeting Notes for the meetings of January 24, March 21 and April 18, 2007 were enclosed for the Board's information.

Director Marcus had a question regarding DMB Development Project and asked that the consulting firm give a presentation at the next Board meeting.

**Motion made by Director Gage, seconded by Director Campos to have the consulting firm DMB give a presentation at the next Board meeting. Motion passed unanimously.**

**B. Contract with Gutierrez Consultants**

The Executive Coordinator reviewed the proposed contract with Gutierrez Consultants for the amount not to exceed \$15,000 to perform initial work required under the Prop 50 grant. The Authority would utilize funds from its reserve account and get reimbursed once the appropriate agreements with PRWFPA, PVWMA and the State have been executed.

**Motion made by Director Gage, seconded by Director Campos to approve the contract with Gutierrez Consultants for an amount not to exceed \$15,000. Motion passed unanimously.**

**C. Budget Amendment No. 2**

The Executive Coordinator reviewed the enclosed budget amendment no. 2.

**Motion made by Director Gage, seconded by Director Campos to approve the Budget Amendment No. 2. Motion passed unanimously.**

**D. Contract with Regional Analysis Planning Services, Inc.**

The Executive Coordinator reviewed the proposed two-year contract between RAP's, Inc. and the Authority for the amount of \$46,178 to perform work complimentary to Gutierrez Consultants on the Soap Lake Preservation Project.

**Motion made by Director Campos, seconded by Director Gage to approve the proposed contract with Regional Analysis Planning Services, Inc. for the amount of \$46,178. Motion passed unanimously.**

**E. Legislative Outreach Report**

Don Hill updated the Board on the tours with Sharim Asiong of U.S. Senator Dianne Feinstein's Office and Jennifer Tang of U.S. Senator Barbara Boxer's Office which were well received. The Coalition letter and the final "Fact Sheet" were also reviewed.

Director Gage suggested that the PRWFPA coalition letter be sent to all of our legislative representatives. Director Gage also suggested that the PRWFPA Associate Members be listed on the coalition letter.

**8. PLANNING**

**A. Agency Fiscal Audit**

The Executive Coordinator reviewed the enclosed staff memorandum stating that the three year contract with the auditors Moss, Levy & Hartzheim had expired. Proposals were mailed to twelve firms and two responded, Moss, Levy & Hartzheim and Kasavan & Pope. The Executive Coordinator stated that even though, Moss, Levy & Hartzheim did not perform as desired they would save the Authority \$7,500 in three years.

Director Gage suggested that a penalty clause be added to the contract prior to making a decision on the two auditors.

**Motion made by Director Gage, seconded by Director Campos to approve the addition of a penalty clause to the contracts of Moss, Levy & Hartzheim and Kasavan & Pope. Motion passed unanimously.**

**B. Soap Lake Preservation Project**

Lidia Gutierrez reported that the Department of Water Resources set the effective date as January 18, 2007 which means that any work performed since that date is eligible for reimbursement under the Prop 50 grant. Ms. Gutierrez also reported that two agreements are currently being worked on, the first between the Department of Water Resources and PRVWMA and second between PRVWMA and PRWFPA.

**C. Lower Pajaro River Project**

Don Hill updated the Board on the bench excavation project. The CEQA timeline for this project will be completed in August 2007.

**D. Staff Working Group Roles and Responsibilities**

Director Marcus stated that a workshop regarding the Staff Working Group Roles and Responsibilities would be held on July 6, 2007 after the scheduled Board of Directors meeting. Director Marcus also requested that a presentation be made to the Board about the history of the Authority.

**Motion made by Director Gage, seconded by Director Campos to approve the workshop for July 6, 2007. Motion passed unanimously.**

**9. CORRESPONDENCE AND ANNOUNCEMENT**

**A. Oral**

Director Campos announced that on May 7, 2007 the Lieutenant Governor John Garamendi would be speaking at the Pajaro Dunes Resort.

**B. Written**

None

**10. ADJOURN**

The meeting was adjourned at 9:43 a.m.



REGIONAL ANALYSIS PLANNING SERVICES, INC.

A non-profit corporation chartered by the Association of Monterey Bay Area Governments

445 Reservation Road, Suite G  
P.O. Box 809, Marina, CA 93933-0809

(831) 883-3750  
(831) 883-3755

May 4, 2007

Board of Directors  
Pajaro River Watershed Flood Prevention Authority

RE: Contract for Services Dated July 1, 2000, and amended July 6, 2001, August 9, 2002, July 11, 2003, July 2, 2004, July 1, 2005, and September 22, 2006.

This letter is our billing for services rendered in the period April 1 through April 30, 2007. The services included work under items 1 through 9 of Exhibit A of the referenced contract. The following breakdown of charges is summarized in accordance with Exhibit B of the referenced contract. Data is from the official time records under Work Element No. 530.

This invoice will be reviewed by the Staff Working Group, and a recommendation will be presented at the Board of Directors Meeting on June 4, 2007.

Work Element 530 - Agency Administration

Executive Coordinator	6 hours @ \$ 240.98	\$ 1,445.88
Associate Planner	12 hours @ \$ 71.03	\$ 852.36
Administrative Assistant	11 hours @ \$ 62.50	\$ 687.50
	Subtotal	<u>\$ 2,985.74</u>

Total now due: \$ 2,985.74

Sincerely,



Nicolas Papadakis  
Executive Coordinator

Attachments

Regional Analysis and Planning Services  
(RAPS)

Invoice for PRWFPA  
April 1 to April 30, 2007

Position Title	Total Hours	Personnel Cost	Overhead Cost	Total Cost
Executive Coordinator	Rate/hr	\$131.96	\$109.02	\$240.98
Project 530 Admin	6	\$ 791.76	\$ 654.12	\$ 1,445.88
Subtotal	6	\$ 791.76	\$ 654.12	\$ 1,445.88
Associate Planner	Rate/hr	\$39.52	\$31.51	\$71.03
Project 530 Admin	12	\$ 474.24	\$ 378.12	\$ 852.36
Subtotal	12	\$ 474.24	\$ 378.12	\$ 852.36
Administrative Assistant	Rate/hr	\$34.70	\$27.80	\$62.50
Project 530 Admin	11	\$ 381.70	\$ 305.80	\$ 687.50
Subtotal	11	\$ 381.70	\$ 305.80	\$ 687.50
Total	29	1,647.70	1,338.04	2,985.74

Tasks Completed:

Executive Coordinator:

WE 530: SWG agenda preparation, distribution, and meeting attendance.

Associate Planner:

WE 530: Attend meetings; prepare draft comment letter; update task list; coordinate map updates with GIS department and Silicon Valley Land Conservancy.

Administrative Assistant:

WE 530: Board of Directors agenda preparation and distribution. Maintenance of Pajaro website SWG agenda preparation, distribution, and meeting attendance (4/18)

Regional Analysis and Planning Services  
Status of WE 530  
Year-to-Date vs Budget  
FY2006/07

	<u>WE 530 Admin</u>	<u>TOTAL</u>
Budget*	\$ 35,185.00	\$ 35,185.00
Amount Spent:		
July, 2006	\$ 1,392.40	\$ 1,392.40
August, 2006	\$ 1,454.90	\$ 1,454.90
September, 2006	\$ 3,025.78	\$ 3,025.78
October, 2006	\$ 2,663.11	\$ 2,663.11
November, 2006	\$ 1,431.07	\$ 1,431.07
December, 2006	\$ 1,401.42	\$ 1,401.42
January, 2007	\$ 1,974.83	\$ 1,974.83
February, 2007	\$ 2,311.90	\$ 2,311.90
March, 2007	\$ 2,988.99	\$ 2,988.99
April, 2007	\$ 2,985.74	\$ 2,985.74
May, 2007	\$ -	\$ -
June, 2007	\$ -	\$ -
Subtotal	<u>\$ 21,630.14</u>	<u>\$ 21,630.14</u>
Balance Available	<u>\$ 13,554.86</u>	<u>\$ 13,554.86</u>

\* Per approved budget effective (11/03/06).

REGIONAL ANALYSIS PLANNING SERVICES, INC.  
*A non-profit corporation chartered by the Association of Monterey Bay Area Governments*

445 Reservation Road, Suite G  
P.O. Box 809, Marina, CA 93933-0809

(831) 883-3750  
(831) 883-3755

June 4, 2007

Board of Directors  
Pajaro River Watershed Flood Prevention Authority

RE: Contract for Services Dated July 1, 2000, and amended July 6, 2001, August 9, 2002, July 11, 2003, July 2, 2004, July 1, 2005, and September 22, 2006.

This letter is our billing for services rendered in the period May 1 through May 31, 2007. The services included work under items 1 through 9 of Exhibit A of the referenced contract. The following breakdown of charges is summarized in accordance with Exhibit B of the referenced contract. Data is from the official time records under Work Element No. 530.

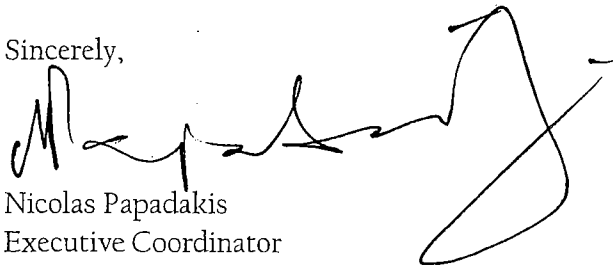
This invoice will be reviewed by the Staff Working Group, and a recommendation will be presented at the Board of Directors Meeting on June 13, 2007.

Work Element 530 - Agency Administration

Executive Coordinator	8 hours @ \$ 240.98	\$ 1,927.84
Associate Planner	24 hours @ \$ 71.03	\$ 1,704.72
Administrative Assistant	10 hours @ \$ 62.50	\$ 625.00
	Subtotal	<u>\$ 4,257.56</u>

Total now due: \$ 4,257.56

Sincerely,



Nicolas Papadakis  
Executive Coordinator

Attachments

Regional Analysis and Planning Services  
(RAPS)

Invoice for PRWFPA  
April 1 to April 30, 2007

Position Title	Total Hours	Personnel Cost	Overhead Cost	Total Cost
Executive Coordinator Rate/hr		\$131.96	\$109.02	\$240.98
Project 530 Admin	8	\$ 1,055.68	\$ 872.16	\$ 1,927.84
Subtotal	8	\$ 1,055.68	\$ 872.16	\$ 1,927.84
Associate Planner Rate/hr		\$39.52	\$31.51	\$71.03
Project 530 Admin	24	\$ 948.48	\$ 756.24	\$ 1,704.72
Subtotal	24	\$ 948.48	\$ 756.24	\$ 1,704.72
Administrative Assistant Rate/hr		\$34.70	\$27.80	\$62.50
April, 2007	10	\$ 347.00	\$ 278.00	\$ 625.00
Subtotal	10	\$ 347.00	\$ 278.00	\$ 625.00
Total	42	2,351.16	1,906.40	4,257.56

Tasks Completed:

Executive Coordinator:

WE 530: SWG agenda preparation, distribution, and meeting attendance.

Associate Planner:

WE 530: Meeting attendance, map prep and coordination.

Administrative Assistant:

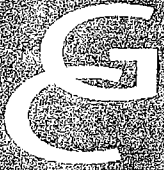
WE 530: Board of Directors agenda preparation, distribution and BOD meeting attendance (5/4).

Maintenance of Pajaro website. SWG agenda preparation, distribution, and meeting attendance (5/16)

Regional Analysis and Planning Services  
Status of WE 530  
Year-to-Date vs Budget  
FY2006/07

	<u>WE 530 Admin</u>	<u>TOTAL</u>
Budget*	\$ 35,185.00	\$ 35,185.00
Amount Spent:		
July, 2006	\$ 1,392.40	\$ 1,392.40
August, 2006	\$ 1,454.90	\$ 1,454.90
September, 2006	\$ 3,025.78	\$ 3,025.78
October, 2006	\$ 2,663.11	\$ 2,663.11
November, 2006	\$ 1,431.07	\$ 1,431.07
December, 2006	\$ 1,401.42	\$ 1,401.42
January, 2007	\$ 1,974.83	\$ 1,974.83
February, 2007	\$ 2,311.90	\$ 2,311.90
March, 2007	\$ 2,988.99	\$ 2,988.99
April, 2007	\$ 2,985.74	\$ 2,985.74
May, 2007	\$ 4,257.56	\$ 4,257.56
June, 2007	\$ -	\$ -
Subtotal	<u>\$ 25,887.70</u>	<u>\$ 25,887.70</u>
Balance Available	<u>\$ 9,297.30</u>	<u>\$ 9,297.30</u>

\* Per approved budget effective (11/03/06).



**Gutierrez Consultants**

June 4, 2007

Mr. Nick Papadakis, Executive Director  
Association of Monterey Bay Area Governments  
Post Office Box 809  
Marina, CA 93933-0809

Dear Nick,

Attached is an invoice from Gutierrez Consultants for professional services provided from April 15, 2007 through April 30, 2007. The services were provided in accordance with the \$10,000 Purchase Order approved by the Pajaro River Watershed Flood Prevention Authority for work on the Soap Lake Floodplain Preservation Project Presentation and Fact Sheet.

The invoice is for a total amount of \$1,229.86 and is the final invoice for this project authorization.

Sincerely,

Lidia Gutierrez  
Principal

*Integrated Planning and Funding Solutions*

5000 Vilac Ridge Road  
San Ramon, CA 94582  
925.766.5294

**Consent Item 6.C**

**Page 16**

Gutierrez Consultants

5000 Lilac Ridge Road  
San Ramon, CA 94582

**Invoice**

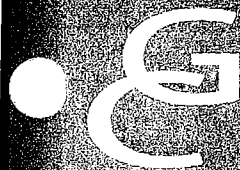
Date	Invoice #
6/4/2007	20

Bill To
Pajaro River Watershed FPA Nick Papadakis C/O RAPS, Inc. P.O. Box 809 Marina, CA 93933-0809

P.O. No.

Item	Quantity	Description	Rate	Amount
Task 3 Prepare Fact Sheet Reimb Group	7	Revise and finalize fact sheet	165.00	1,155.00
		4/18 SWG Meeting Rental	42.00	42.00
		4/18 SWG Meeting Fuel	32.86	32.86
		Total Reimbursable Expenses		74.86
<b>Total</b>				<b>\$1,229.86</b>





## Gutierrez Consultants

June 4, 2007

Mr. Nick Papadakis, Executive Director  
Association of Monterey Bay Area Governments  
Post Office Box 809  
Marina, CA 93933-0809

Dear Nick,

Attached is an invoice from Gutierrez Consultants for professional services provided from April 16, 2007 through May 31, 2007. The services were provided in accordance with the Soap Lake Floodplain Preservation Project Contract approved by the Pajaro River Watershed Flood Prevention Authority on March 2, 2007.

The invoice is for a total amount of \$2,978.92 and the budget remaining is \$245,621.08.

Sincerely,

Lidia Gutierrez  
Principal

*Integrated Planning and Funding Solutions*

5000 Lilac Ridge Road  
San Ramon, CA 94582  
925.766.5294

Gutierrez Consultants  
 5000 Lilac Ridge Road  
 San Ramon, CA 94582

# Invoice

Date	Invoice #
6/4/2007	21

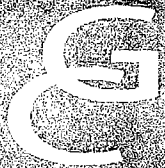
Bill To
Pajaro River Watershed FPA Nick Papadakis C/O RAPS, Inc. P.O. Box 809 Marina, CA 93933-0809

P.O. No.

Item	Quantity	Description	Rate	Amount
FPA Subtask 1.1 Grant Agreement	16.5	Revise DWR workplan, schedule and budget; prepare for and attend Board of Directors meeting, prepare for and attend staff working group meeting	165.00	2,722.50
FPA Subtask 1.8 Public Outreach ODCs	0.5	Call w/landowner (Paxton)	165.00	82.50
	1	Travel to Gilroy SWG meeting, travel to Salinas Board meeting	158.11	158.11
Markup			10.00%	15.81
<b>Total</b>				<b>\$2,978.92</b>

Invoice Budget Summary  
for  
Soap Lake Preservation Project

Task	Budget	Job-to-Date	041607 - 053107	Budget Remaining
Task 1: Program Administration				
Subtask 1.1 Grant Agreement	\$8,580.00	\$165.00	\$2,722.50	\$5,692.50
Subtask 1.2 (a) Grant Guidelines	\$31,680.00	\$0.00		\$31,680.00
Subtask 1.2 (b) Develop RFP	\$23,100.00	\$0.00		\$23,100.00
Subtask 1.3 Open Enrollment RFP	\$18,480.00	\$0.00		\$18,480.00
Subtask 1.4 Review Proposals	\$29,040.00	\$0.00		\$29,040.00
Subtask 1.5 Grant Recommendations	\$10,560.00	\$0.00		\$10,560.00
Subtask 1.6 Grant Agreements	\$6,600.00	\$0.00		\$6,600.00
Subtask 1.7 Easement Provisions	\$6,600.00	\$0.00		\$6,600.00
Subtask 1.8 Public Outreach Program	\$11,880.00	\$495.00	\$82.50	\$11,302.50
Subtask 1.9 Partner Facilitation	\$23,760.00	\$0.00		\$23,760.00
<b>Subtotal</b>	<b>\$170,280.00</b>	<b>\$660.00</b>	<b>\$2,805.00</b>	<b>\$166,815.00</b>
Task 3: Land / Easement Acquisition				
Subtask 3.1 Land Owner Outreach	\$3,960.00	\$0.00		\$3,960.00
Subtask 3.2 Obtaining Land/Ease.	\$3,960.00	\$0.00		\$3,960.00
Subtask 3.3 Annual Monitoring	\$3,960.00	\$0.00		\$3,960.00
Subtask 3.4 Ag Mitigation Bank	\$0.00	\$0.00		\$0.00
<b>Subtotal</b>	<b>\$11,880.00</b>	<b>\$0.00</b>		<b>\$11,880.00</b>
Task 6: Other Tasks				
Subtask 6.1: Program Eval/Monitor	\$26,400.00	\$0.00		\$26,400.00
Subtask 6.2: Site Visits	\$6,600.00	\$0.00		\$6,600.00
Subtask 6.3: Compliance / Reporting	\$19,800.00	\$0.00		\$19,800.00
<b>Subtotal</b>	<b>\$52,800.00</b>	<b>\$0.00</b>		<b>\$52,800.00</b>
Other Direct Charges	\$14,300.00	\$0.00	\$173.92	\$14,126.08
<b>Total</b>	<b>\$249,260.00</b>	<b>\$660.00</b>	<b>\$2,978.92</b>	<b>\$245,621.08</b>



## Gutierrez Consultants

April 15, 2007

Mr. Nick Papadakis, Executive Director  
Association of Monterey Bay Area Governments  
Post Office Box 809  
Marina, CA 93933-0809

Dear Nick,

Attached is an invoice from Gutierrez Consultants for professional services provided from March 5, 2007 through April 15, 2007. The services were provided in accordance with the Soap Lake Floodplain Preservation Project Contract approved by the Pajaro River Watershed Flood Prevention Authority on March 2, 2007.

The invoice is for a total amount of \$660 and the budget remaining is \$248,600.

Sincerely,

Lidia Gutierrez  
Principal

*Integrated Planning and Funding Solutions*

5000 Lilac Ridge Road  
San Ramon, CA 94582  
925.766.3294

# Invoice

Gutierrez Consultants

5000 Lilac Ridge Road  
San Ramon, CA 94582

Date	Invoice #
4/15/2007	15

Bill To
Pajaro River Watershed FPA Nick Papadakis C/O RAPS, Inc. P.O. Box 809 Marina, CA 93933-0809

			P.O. No.	
Item	Quantity	Description	Rate	Amount
FPA Subtask 1.8 Public Outreach	3	Preparation for and presentation to San Benito Agricultural Land Trust	165.00	495.00
FPA Subtask 1.1 Development of	1	Coordination with DWR regarding holding title	165.00	165.00
			<b>Total</b>	\$660.00

**Invoice Budget Summary**  
for  
**Soap Lake Preservation Project**

Task	Budget	Job-to-Date	030207 - 041507	Budget Remaining
Task 1: Program Administration				
Subtask 1.1 Grant Agreement	\$8,580	\$0	\$165	\$8,415
Subtask 1.2 (a) Grant Guidelines	\$31,680	\$0		\$31,680
Subtask 1.2 (b) Develop RFP	\$23,100	\$0		\$23,100
Subtask 1.3 Open Enrollment RFP	\$18,480	\$0		\$18,480
Subtask 1.4 Review Proposals	\$29,040	\$0		\$29,040
Subtask 1.5 Grant Recommendations	\$10,560	\$0		\$10,560
Subtask 1.6 Grant Agreements	\$6,600	\$0		\$6,600
Subtask 1.7 Easement Provisions	\$6,600	\$0		\$6,600
Subtask 1.8 Public Outreach Program	\$11,880	\$0	\$495	\$11,385
Subtask 1.9 Partner Facilitation	\$23,760	\$0		\$23,760
<b>Subtotal</b>	<b>\$170,280</b>	<b>\$0</b>	<b>\$660</b>	<b>\$169,620</b>
Task 3: Land / Easement Acquisition				
Subtask 3.1 Land Owner Outreach	\$3,960	\$0		\$3,960
Subtask 3.2 Obtaining Land/Ease.	\$3,960	\$0		\$3,960
Subtask 3.3 Annual Monitoring	\$3,960	\$0		\$3,960
Subtask 3.4 Ag Mitigation Bank	\$0	\$0		\$0
<b>Subtotal</b>	<b>\$11,880</b>	<b>\$0</b>		<b>\$11,880</b>
Task 6: Other Tasks				
Subtask 6.1: Program Eval/Monitor	\$26,400	\$0		\$26,400
Subtask 6.2: Site Visits	\$6,600	\$0		\$6,600
Subtask 6.3: Compliance / Reporting	\$19,800	\$0		\$19,800
<b>Subtotal</b>	<b>\$52,800</b>	<b>\$0</b>		<b>\$52,800</b>
Other Direct Charges	\$14,300	\$0		\$14,300
<b>Total</b>	<b>\$249,260</b>	<b>\$0</b>	<b>\$660</b>	<b>\$248,600</b>

CONTRACT FOR SERVICES

This **Amendment No. 5-6 7** to the Contract for Services dated July 21, 2000 between the Pajaro River Watershed Flood Prevention Authority (**Authority**) and Regional Analysis & Planning Services, Inc. (**Contractor**) amends the following sections of the original agreement.

1. SCOPE OF WORK. The Scope of Work is attached as Exhibit A.
3. COMPENSATION. For all services listed in Exhibit A, Contractor shall be reimbursed for actual costs incurred, (time and material). A rate schedule is attached as Exhibit B.
5. TERM OF AGREEMENT. The term of this agreement shall commence on **July 1, 2006** (Commencement Date), and shall continue until **June 30, 2007** (Termination Date), or until the parties mutually determine that the work required hereunder is satisfactorily completed, whichever occurs first.
6. COST LIMITATIONS. The total amount of compensation under this agreement shall not exceed ~~\$18,553.00 for Study Administration and \$17,000.00; \$18,500.00~~ **\$35,185** for Agency Administration.

In witness whereof, the parties hereto have executed this agreement this ~~1<sup>st</sup> 6<sup>th</sup> 22<sup>nd</sup>~~ **6<sup>th</sup>** day of ~~July, 2005; January; September~~ **July 2007** at ~~Gilroy Salinas Gilroy~~ **Gilroy**, California.

REGIONAL ANALYSIS & PLANNING SERVICES, INC.

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

Nicolas Papadakis  
Chief Executive Officer

PAJARO RIVER WATERSHED FLOOD PREVENTION AUTHORITY

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

Don Marcus  
Chair of the Board of Directors

Approved as to Form

\_\_\_\_\_  
Kevin O'Brien  
Attorney at Law

\_\_\_\_\_  
Date

